

Selby District Council



Minutes

Executive

Venue:	Microsoft Teams - Remote
Date:	Thursday, 4 February 2021
Time:	2.00 pm
Present:	Councillors M Crane (Chair), C Lunn, C Pearson and D Buckle
Also Present:	Councillors R Packham
Officers Present:	Janet Waggott (Chief Executive), Dave Caulfield (Director of Economic Regeneration and Place), Suzan Harrington (Interim Director Corporate Services and Commissioning), Karen Iveson (Chief Finance Officer (s151)), Alison Hartley (Solicitor to the Council and Monitoring Officer), Julian Rudd (Head of Economic Development and Regeneration) (for minute item 72) , Keith Cadman (Head of Commissioning, Contracts and Procurement) (for minute item 73) and Palbinder Mann (Democratic Services Manager)
Public:	3

NOTE: Only minute numbers 68 to 69 and 72 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 17 February 2021. Decisions not called in may be implemented from Thursday 18 February 2021.

64 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Musgrave.

65 MINUTES

The Executive considered the minutes of the meeting held on Thursday 7 January 2021.

RESOLVED:

To approve the minutes of the meeting held on Thursday 7 January 2021 for signing by the Chair.

66 DISCLOSURES OF INTEREST

There were no disclosures of interest.

67 PROPOSED REVENUE BUDGET AND CAPITAL PROGRAMME 2021/22 AND MEDIUM TERM FINANCIAL PLAN

The Lead Executive Member for Finance and Resources presented the report which outlined the draft revenue budget; capital programmes and the Programme for Growth for 2021/22 to 2023/24.

The Lead Executive Member for Finance and Resources explained that the budget proposed a council tax freeze for 2021/22, a one off increase in contingency for services impacted by Covid-19 of £1.5m and a drawdown from reserves of £2.27m. In addition, the budget proposed deferring savings until 2023/24.

The Executive was informed that the budget had been considered by the Policy Review Committee, a briefing had also been held for Members and a public consultation exercise had been undertaken.

In response to a query concerning Community Engagement Forums (CEFs) funding in 2021/22, it was noted that this was contained in the base budget.

RESOLVED:

That subject to consideration of the budget consultation responses, to submit the proposed budgets, bids, savings and Council Tax proposals for 2021/22 be submitted to full Council for consideration.

REASON FOR DECISION:

To enable the Council to set its budget and Council Tax for the coming financial year.

68 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 31ST DECEMBER 2021

The Lead Executive Member for Finance and Resources presented the report which outlined the financial results and budget exceptions to 31st December 2020.

The Lead Executive Member for Finance and Resources explained that there had currently been just under £3m in 2020/21 due to Covid-19 and that £1.2m in Covid-19 funding had been received from the Government. In respect of the full year forecast, this was currently showing a £197k deficit in the General Fund and a Housing Revenue Account (HRA) surplus of £3.9m. The Executive was informed that General Fund and HRA planned savings were currently on target against the revised budget.

The Lead Executive Member for Housing, Health and Culture informed the Executive that the surplus in the HRA was for major house repairs which were currently unable to be carried out due to Covid-19.

The Executive praised the work of the officers in distributing financial Covid-19 support grants to businesses and stated that positive feedback had been received from businesses on this.

RESOLVED:

- i) To endorse the actions of officers and note the contents of the report.**
- ii) To approve the re-profiled capital programmes and Programme for Growth as set out at Appendices C and D.**

REASON FOR DECISION:

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

69 TREASURY MANAGEMENT QUARTERLY UPDATE Q3 2020/21

The Lead Executive Member for Finance and Resources presented the report which reviewed the Council's borrowing and investment activity (Treasury Management) for the period 1st April to 31st December 2020 (Q3) and presents performance against the Prudential Indicators.

The Lead Executive Member for Finance and Resources explained that the Bank of England interest rates remained low and that in relation to borrowing, the Council's Prudential Indicators had not been breached during this period.

RESOLVED:

To endorse the actions of officers on the Council's treasury activities for Q3 2020/21 and approve the report.

REASON FOR DECISION:

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

70 TREASURY MANAGEMENT STRATEGY 2021/22

The Lead Executive Member for Finance and Resources presented the report which outlined the Council's Treasury Management Strategy.

The Lead Executive Member for Finance and Resources explained that the strategy took into account new rules that prevented Public Works Loans Board borrowing for yield and added that the Council had no plans to invest in yield however this was kept under review.

RESOLVED:

To recommend to Council that:

- i) The Operational Borrowing Limit for 2021/22 is set at £73m**
- ii) The Authorised Borrowing Limit for 2021/22 is set at £78m**
- iii) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed authorised boundary limits for long-term borrowing for 2021/22 onwards.**
- iv) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed operational boundary limits for long-term borrowing for 2021/22 onwards.**
- v) The treasury management strategy statement 2021/22 be approved.**
- vi) The minimum revenue provision policy statement for 2021/22 be approved.**
- vii) The treasury management investment strategy for**

2021/22 be approved.

viii) The prudential indicators for 2021/22 which reflect the capital expenditure plans which are affordable, prudent and sustainable be approved.

ix) The Capital Strategy for 2021/22 be approved.

REASON FOR DECISION:

To ensure the Council's Treasury Management Strategy and associated policies are prudent and affordable.

71 PRIVATE SESSION - EXCLUSION OF PRESS AND PUBLIC

It was proposed, and seconded, that the Executive sit in private session for the following business due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraphs 3 and 6 of Schedule 12(A) of the Act.

72 PROMOTION OF POTENTIAL DEVELOPMENT AT BURN AIRFIELD

The Lead Executive Member for Communities and Economic Development presented the report which outlined potential development at Burn Airfield.

The Executive considered and discussed the report including the proposals outlined, future steps and any financial implications.

RESOLVED:

- i) To promote the landholding at Burn Airfield for potential residential led development by submitting a case for allocation in the emerging Local Plan process;**
- ii) To give delegated authority to the Director of Economic Regeneration & Place, in consultation with the Leader, to:**
 - a. Procure any technical work necessary to support the proposal, and**

- b. **submit technical work and representations in support of the proposed allocation to meet the Local Plan process deadlines; and**
- iii) **To Allocate use of up to £100k within the Council's existing P4G budget 'Making Our Assets Work' to fund the initial technical work to support promotion of the site through the Local Plan.**

REASON FOR DECISION:

The Council acquired over 200 hectares of land at Burn Airfield in 2014 due to its strategic development potential. Work on a new Selby District Local Plan is moving forward and will guide future development in this area up to 2040. For large scale development to come forward in this period, it should accord with policies and proposals in the Local Plan, with significant development sites being allocated for residential or other uses. If the Burn site is not allocated in the Local Plan, planning permission to realise the potential major development value of the land during the lifetime of this Plan is highly unlikely.

73 REVIEW OF FUTURE OPTIONS FOR SUMMIT AND LEISURE SERVICES

The Leader of the Council introduced the report which outlined a review of future options for Summit and leisure services and stated that the report had been taken as an urgent item due to the need for a decision prior to 5th February due to commercial reasons.

The Executive discussed the options presented in the report and asked questions of officers in relation to the implications of the proposed recommendations. The Executive also considered the financial and legal implications presented in the report and outlined by officers.

It was noted that the Chairman of the Overview and Scrutiny Committee had consented to the item being urgent and in the absence of the Chair of the Policy Review Committee and the Chairman of Council, the Vice Chairman had also consented to the item being urgent.

RESOLVED:

- i) **To approve the proposed contract exit payment of £510,000 from Inspiring Health Lifestyles (IHL) to Selby District Council (SDC) to enable the early termination of the Summit Contract on 12th February 2021 and**

that that sum is applied to the outstanding borrowing applicable to the asset.

- ii) **To give delegated authority to the Director of Corporate Services and Commissioning in consultation with the Leader of the Council, Solicitor to the Council and the Chief Finance Officer to agree the terms of a deed of surrender for the summit contract and summit lease such terms to include the settlement of any outstanding covid 19 claims, amendments to performance bonds and waiving of management fees due to covid 19 as set out in the financial implications of this report.**
- iii) **To note the decision of the Director of Corporate Service and Commissioning taken in consultation with the Leader of the Council to issue a licence to the NHS / CCG to occupy part of the summit building for use as a Covid 19 mass vaccination facility for a period of 6 months from 1st February 2021 at a weekly rental of £1,750 plus NNDR and utilities costs.**
- iv) **To give delegated authority is given to the Director of Corporate Services and Commissioning in consultation with the Leader of the Council, Solicitor to the Council and the Chief Finance Officer to negotiate and agree a Covid business plan for the leisure services contract along with contract variation and associated Covid subsidy (to accord with the principles as set out in Appendix a) effective from 1st April 2021.**
- v) **In accordance with the Constitution, as the decision is not wholly in accordance with the budget approved by the Council at this time, a full report of the decision be taken to the next ordinary Council meeting explaining the decision, the reasons for it and why the decision was treated as a matter of urgency.**

REASON FOR DECISION:

- 1) *To facilitate the termination of the Summit contract on*

reasonable terms to enable it to be made available to the NHS for use as a Covid-19 mass vaccination centre and to reduce the financial burden from IHL to assist in securing their financial viability in the short to medium term.

- 2) *To secure the continuing provision of Leisure Services in the Selby District post Covid-19 by IHL.”*

The meeting closed at 3.24 pm.